



**Barnes Lake Management District
2015 Work Plan**

For more information, visit: www.ci.tumwater.wa.us/BLMD.htm

The following tasks are outlined by month completion is expected, but not guaranteed. Unforeseen circumstances and delays may require modification of tasks as necessary.

January / February

1. *Annual election of Steering Committee officers – Chair, Vice-Chair, Recorder*
2. *Submit 2015 Annual Work Plan for Council review and approval*
3. *Submit 2015 Operating Budget for Council review and approval*
4. *Begin preparation of Member Outreach letter to be distributed in March/April*
5. *Prepare for Winter mat & debris removal activity*
6. *Solicit proposals for 2015 IAVMP Update*
 - a. *Review with Steering Committee*
 - b. *Prepare PSA with selected firm*
 - c. *Issue Notice to Proceed*

March / April

1. *Distribute outreach postcard to LMD members relating to 2015 work plan, budget, schedule, and 2014 Treatment Summary Report. Include treatment notice for NWAES.*
2. *Conduct mat removal activities, as feasible*
3. *Complete “Wildlife Survey” for IAVMP Update*

May / June

1. *Review results of lake management activities*
2. *Conduct chemical treatment(s) on lake if possible (dependent on growth & water levels)*
3. *Conduct mat removal activities, as feasible*
4. *Conduct aerial photo assessment of lake, as conditions permit*

July / August

1. *Conduct chemical treatment(s) on lake if possible (dependent on growth & water levels)*
2. *Review results of lake management activities*
3. *Review Steering Committee Appointments; announce vacancies as necessary*
4. *Review Election Processes outlined in By-Laws, revise to address competitive process*

September

1. *Conduct follow-up aerial photo assessment of lake, as conditions permit*
2. *Review results of lake management activities*
3. *Draft postcard for August delivery re: the Annual Member Outreach meeting*
4. *Review budgetary needs for 2016; revise roll of rates & charges as needed*

5. *Begin consideration of 2016 work plan based on LMD priorities*
6. *Review Final IAVMP Update from consultant.*
7. *Prepare Executive Summary for IAVMP Update*

October

1. *Prepare IAVMP Update Presentation for Annual Meeting (consultant)*
2. *Review permit compliance needs and requirements for 2016*
3. *Conduct Annual LMD Stakeholders meeting*
4. *Submit revised roll of rates and charges to Tumwater Finance Department, as needed*

November / December

1. *Evaluate annual public meeting outcome*
2. *Develop 2016 work plan based on 2015 activities, LMD needs and available budget*
3. *Review Treatment Summary Report and update IAVMP with results*
4. *Review results of lake management activity*
5. *Develop draft Operational budget for 2016*
6. *Finalize meeting schedule for 2016*

**** Items in RED signify new, or revised, work plan elements following acceptance by the LMD Steering Committee and Tumwater City Council ****

Expense Budget		Barnes Lake Management District		2015	
Administrative	Budget	Actual	\$ Balance	%	
COT Admin	\$ 1,440	\$ -	\$ (1,440)	0%	
Admin Supplies	\$ 375	\$ -	\$ (375)	0%	
Misc Admin	\$ -	\$ -	\$ -	0%	
Operating	Budget	Actual	\$ Balance	%	
Contract Services	\$ 16,000	\$ -	\$ (16,000)	0%	
IAVMP Update	\$ 15,750	\$ -	\$ (15,750)	0%	
Operating Supplies	\$ 377	\$ -	\$ (377)	0%	
TC Water Quality	\$ -	\$ -	\$ -	0%	
NPDES Permit Fee	\$ 560	\$ -	\$ (560)	0%	
Misc Operating	\$ -	\$ -	\$ -	0%	
Operating Reserve	\$ 2,250	\$ -	\$ (2,250)	0%	
Total Expenses	Budget	Actual	\$ Balance	%	
	\$ 36,752	\$ -	\$ (36,752)	0%	
Total Income	Budget	Actual			
Assessments	\$ 17,305	\$ -			
Misc Credits	\$ -	\$ 1,194			
Carryover from 2014	\$ 19,447	\$ -			
Total	\$ 36,752	\$ 1,194			
Fund Balance	\$ (0)	\$ 1,194			