

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 1**

CONVENE: 7:00 p.m.

PRESENT: Mayor Pete Kmet and Councilmembers Eileen Swarthout, Ed Hildreth, Nicole Hill, Debbie Sullivan, Tom Oliva, and Neil McClanahan.

Excused: Councilmember Joan Cathey.

Staff: City Administrator John Doan, Assistant City Administrator Heidi Behrends-Cerniwey, City Attorney Karen Kirkpatrick, Community Development Director Michael Matlock, Public Works Director Jay Eaton, City Engineer John Norman, Police Chief John Stines, Fire Chief Scott LaVielle, Planning Manager Tim Smith, and Recording Secretary Valerie Gow.

ADDITIONS TO THE AGENDA: There were no changes to the agenda.

SPECIAL ITEMS:

A REALLY BIG SHOE BY SCOTT SCHOENGARTH WITH ENTERTAINMENT EXPLOSION: Scott Schoengarth thanked the Council for affording one of its days at the Washington Center for the Performing Arts to Entertainment Explosion for the upcoming 9th annual benefit concert for homeless and needy kids. The show, "A Really Big Show 9," features many onstage performances. The show serves as a fundraiser for the organization to help children. The show is scheduled on Sunday, March 8 at 2 p.m. at the Washington Center for the Performing Arts. Tickets can be obtained by calling the box office at 360.753.8586. Donations are also always accepted by Entertainment Explosion for the children @ www.entertainmentexplosion.org.

PUBLIC COMMENT: There were no public comments.

CONSENT CALENDAR:

- a. Approval of Minutes: Regular Meeting, February 3, 2015; Worksession, January 27, 2015
- b. Payment of Vouchers
- c. Resolution No. R2015-002, Surplus Property

MOTION: **Councilmember McClanahan moved, seconded by Councilmember Oliva, to approve the consent calendar as published. Motion carried unanimously.**

Mayor Kmet reviewed the items approved on the consent calendar.

COUNCIL CONSIDERATIONS:

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 2**

**ACCEPTANCE OF
WORK –
LINDERSON WAY
PEDESTRIAN &
BIKE
IMPROVEMENTS:**

Engineer Norman described the project located on Linderson Way from Israel Road to Lee Street. The project was designed and managed by staff and included 950 feet of new sidewalk, 650 feet of new paved bike lane, realignment of the Dennis Street and Tartan Drive intersection at Linderson Way, and other improvements to enhance pedestrian access and meet current ADA standards. Stormwater improvements included a combination of porous concrete for sidewalks and a bio-retention facility for stormwater runoff.

Engineer Norman displayed aerial photographs of the existing roadway and the site after the improvements were completed.

The final contract for the project with Iversen & Sons, Inc. was \$331,014.15 representing a 1.3% project underrun. A Transportation Improvement Board grant provided \$198,150 with the remaining funds from the City's Transportation Capital Facilities Plan.

Engineer Norman reported the Public Works Committee recommends the City Council accept the Linderson Way Pedestrian & Bike Improvement project as complete, and authorize the release of the retained funds as soon as the laws of the state of Washington allow.

MOTION:

Councilmember McClanahan moved, seconded by Councilmember Oliva, to accept the Linderson Way Pedestrian & Bike Improvements project as complete, and authorize the release of the retained funds as soon as the laws of the state of Washington allow. Motion carried unanimously.

**LONG RANGE
PLANNING WORK
PROGRAM & GMA
UPDATE WORK
PROGRAM:**

Manager Smith presented and described the Long-Range Planning Work Program and the Growth Management Update Work Program. The Long-Range Planning Program is developed in January each year and includes three components: (1) amendments for the comprehensive plan, (2) zoning code and development regulations amendments, and (3) other projects.

Staff resources have been identified for 17 projects. The 'below the line' projects' are projects with no identified staff resources or are projects that could be considered in 2015/2015 dependent upon the availability of resources.

Manager Smith reviewed some of the major work items:

- 2015-2016 Comprehensive Plan Update
- City-Wide Design Review Guidelines and Process

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 3**

- 93rd Avenue & Eastside Annexations
- Planned Action Environmental Impact Statement for Old Brewhouse Properties
- Habitat Conservation Plan

MOTION: Councilmember Sullivan moved, seconded by Councilmember McClanahan, to approve the Long Range Planning Annual Work Program and the GMA Update Work Program as recommended by the General Government Committee.

Mayor Kmet commented on the streamlined process for the GMA update.

MOTION: Motion carried unanimously.

**COMMITTEE
REPORTS:**

PUBLIC SAFETY: There was no report.
Ed Hildreth

GENERAL GOVERNMENT: Thurston County Commissioner Sandra Romero presented a report on the county's efforts to ban the use of neonicotinoids on publicly-owned properties. The county requested consideration of a Memorandum of Understanding (MOU) for banning the use of neonicotinoids by the City.
Joan Cathey

Mayor Kmet commented on his preference to issue a resolution in support of banning the use of neonicotinoids as a MOU typically implies ongoing work between the county and the City for a particular issue.

PUBLIC WORKS: The committee considered and forwarded a recommendation for approval on the Linderson Way Pedestrian & Bike Improvement project. The next meeting on Thursday, February 19 includes action on Storm Water Facilities Easement – Port of Olympia, the Barnes Lake Management District 2016 Work Plan, Operation Budget & Vendor Contract, and the draft plan of the General Sewer Plan Update.
Neil McClanahan

BUDGET & FINANCE: There was no report.
Pete Kmet

MAYOR/CITY ADMINISTRATOR'S REPORT: Mayor Kmet reported on his recent activities on behalf of the City. He and City Administrator Doan had an opportunity to meet with Senator Patty Murray to discuss the brewery property.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 4**

The City is conducting a volunteer work party on February 21 from 10 a.m. to 12 p.m. at City Hall. The Council and citizens are encouraged to participate.

City Administrator Doan shared a number of letters and notes sent to the City thanking and acknowledging the efforts of numerous employees.

**COUNCILMEMBER
REPORTS:**

Eileen Swarthout:

The Tumwater United for Families recently met and members received an update from the Tumwater School District on the number of homeless families in Tumwater. To date, there are approximately 199 homeless families, representing an increase over last year. Members discussed a literacy program for middle and high school students to receive meals during the summer. Members received a presentation from Volunteer Coordinator Monica Langford on the upcoming City volunteer event. The Boys and Girls Club is holding an open house beginning March 23 through 28. On March 28, a fundraising event will be held with the Ford Dealership for test drives for a \$20 donation. The funds will be contributed to the Boys and Girls Club in Tumwater. The Tumwater School District is conducting its "Countdown for Kindergarten" on March 7. The event provides immunizations to school students.

Ed Hildreth:

Councilmember Hildreth participated in a recent ride-along with the Fire Department. Passage of the public safety levy has helped to improve response time from over 7 minutes to less than 7 minutes. Seconds count during an emergency. The North End Fire Station is now open 50% of the time, which contributes to the reduction in response times.

The TCOMM Board asked the General Manager to examine increasing short- and long-term revenues and consider ways to restore the six FTEs that were cut last year. Members also released a site from DNR for one of the organization's towers because of the increase in the lease. Negotiations are underway to mediate the increase in the lease price.

Members of the Visitor and Convention Bureau (VCB) received an update on revenue received through the Tourism Promotion Area (TPA) reflecting an 18% reduction likely due to third-party bookings, such as online companies (Expedia) which do not pay the bed tax of \$2 per night. The next meeting of the VCB Board is on March 4.

Nicole Hill:

Participated in the recent three-day homeless census at the end of January by serving Saturday morning breakfast and as the valet to protect belongings of homeless individuals participating in the event. The event

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 5**

generated many interesting conversations with other partner organizations and rapid re-housing groups, doctors , and others attending to assist homeless individuals. The number of homeless continues to rise. No one attended any of the centers in Tumwater likely because of the good weather.

During the last Joint Animal Services Commission both members and staff shared concerns surrounding the increase in Craigslist animal adoptions. The increase likely can be attributed to the increased trend of stolen animals that are then resold on Craigslist. Many of the animals advertised on Craigslist have health and genetic disorders. Shelter animals are examined and assessed for health issues and social disposition. Animals from the shelter can be adopted at relatively low cost with more information on the animal's condition provided to the new owner than an adoption could provide through Craigslist. Members are also considering ways to provide some type of certification of reputable sellers of animals on Craigslist. The internet has created a new dynamic in terms of how people adopt animals.

Members of the Transportation Policy Board discussed the next grant round for federal Surface Transportation Program (STP) funds of approximately \$1.8 million. Members received a copy of the annual transportation report *Journeys*. An article authored by Thurston Regional Planning Council (TRPC) Executive Director Wyrick spoke about the problems associated with the federal government continuing to “kick the can down the road” in terms of transportation funding and the continuing deterioration of the nation's roads.

The Thurston Economic Development Council (EDC) held its investor dinner and shared information with many donors and supporters of the EDC. According to the growth forecast, the region needs to add 55,000 new jobs by 2040 to keep pace with growth.

Debbie Sullivan:

At the last Thurston Mason Lewis Action Council meeting, members reviewed the report on the annual audit from the Financial Committee and the auditor. The annual audit revealed no findings.

On February 4, the Intercity Transit Authority reviewed data on all fixed routes. Over the last year, there were over 2 million boardings on buses. The boarding count doesn't include vanpools or other types of services provided by the agency. The Authority approved engineering designs for 27 new bus stops. The agency also provided four buses to the Port when there was a gas leak. The agency provides buses for shelters for police and fire and other emergency evacuations. The agency recently completed the installation of fiber optic cameras at the Lacey Transit Center providing real time coverage. National Bike to Work Day is

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 6**

scheduled on Friday, May 5. The Bicycle Commuter Contest has been initiated.

Tom Oliva:

TRPC members received a report from staff on the annual transportation report, *Journeys*. Staff provided a presentation on grant writing consortium that TRPC plans to convene this year. The effort will include local planners and other staff members who write and submit grants. The effort will provide assistance in successfully authoring grants and identifying sources of grants. Staff presented information on TRPC's annual legislative priorities as well as an update on the status of legislative bills. Members discussed the presentation they received in January on Thurston Thrives. Councilmember Oliva said he mentioned the Council's sentiment that TRPC should not be a funding source for Thurston Thrives. However, members agreed to a one-time bridge funding of \$5,000 to aid the organization in start-up operations because of its support of sustainability goals. TRPC's budget includes \$50,000 to for implementation activities of Sustainable Thurston. Members agreed the amount wouldn't represent any ongoing funding for Thurston Thrives.. TRPC publishes a cost of index on specific areas across the country. The average of 281 urban areas participating in the survey reveals a cost of living factor of 100% by definition. The Olympia area scored 101% with the most expensive community of New York City at 122%, Seattle at 127% followed by Portland, Oregon at 125%. Lower cost communities included Atlanta at 99% and the Tri-Cities in Washington at 95%.. The survey included costs for groceries, housing, transportation, and health care. TRPC members elected new officers for 2015. Lacey Councilmember Virgil Clarkson was elected as Chair and Councilmember Oliva was elected as Vice Chair. Councilmember Bucoda was elected as the Secretary. Next month, members are scheduled to receive a presentation on functional collaboration between north Thurston County communities by representatives from the Ruckelshaus Center in Seattle.

At its last meeting the LOTT Clean Water Alliance Board discussed arrangements for the Septic Summit scheduled on Wednesday, April 29 from 6 p.m. to 9 a.m. All elected officials and the public are invited to attend. The Board reviewed emergency preparedness surrounding the LOTT plant. Members received presentations from the Finance and the Community Relations divisions on performance over the last year. Officer elections are scheduled at the next meeting.

Neil McClanahan:

The Association for Healthy South Sound is scheduled to meet on March 17.

The Association for the United State Army's next meeting is on February 27.

**TUMWATER CITY COUNCIL MEETING
MINUTES OF MEETING
February 17, 2015 Page 7**

The Thurston County Housing Task Force continues to work compiling data from the homeless count.

The HOME Consortium released its annual Request for Proposal for over \$2 million in grant funds for 2015. Councilmember McClanahan reported is not serving on the selection committee. City Administrator Doan has agreed to serve on the selection committee. The goal is for the membership of the selection committee to include a variety of interests. Councilmember McClanahan reported he was reelected as Chair with Jen Littlefield from Yelm elected as Vice Chair.

OTHER BUSINESS: City Administrator Doan announced Tumwater University, a two-evening program beginning on March 9 and ending on March 16 offering a variety of subjects for citizens on the operation of the City. Participants receive a diploma and a T-shirt for attending both sessions. This year's class includes a tour of the Police Department, information on identity theft, power of neighborhoods, and an update by the Public Works Director on asphalt conditions. Interested citizens should call Volunteer Coordinator Langford at 360.252.5424 or visit the City's website. Only 60 seats are available.

ADJOURNMENT: **With there being no further business, Mayor Kmet adjourned the meeting at 8:06 p.m.**

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services, psmsoly@earthlink.net